



**SUPABRAIN**  
COLLEGE OF BUSINESS & COMPUTER STUDIES

## SCHEDULE OF EVENTS & ACTIVITIES - 2020

MONTH	EVENTS & ACTIVITY PARTICULARS	STAKEHOLDERS & PARTICIPANTS	START DATE	END DATE	START TIME
JAN	Opening Day for 2020	Staff and Registered Students	13/01/2020	13/01/2020	08:30am
	Admission - JAN-2020 Intake	Staff and Prospective Students	13/01/2020	31/01/2020	08:30am
	Management Meeting	Top Management (Directors & HOD)	23/01/2020	23/01/2020	10:00am
	Staff Meeting	All Staff members	27/01/2020	27/01/2020	02:00pm
	BOG Meeting	Board Members	31/01/2020	31/01/2020	02:00pm
FEB	Submission of Assignment No 101	Self-Study/Distance Learners	10/02/2020	15/02/2020	06:00pm
	Training & QA Meeting	Training Staff & BOG Chair	14/02/2020	14/02/2020	02:00pm
	Continuous Assessment No S1-1	Trainers & Students (Reg & W/End)	25/02/2020	27/02/2020	09:30am
	Students Meeting	Top Management, Trainers & Students	18/02/2020	18/02/2020	11:00am
	Self-Study/Distance Learners Lecture	Self-Study/Distance Learners	28/02/2020	28/02/2020	09:00am
MAR	Admission - MAR-2020 Intake	Staff and Prospective Students	01/03/2020	30/03/2020	08:30am
	Submission of Assignment No 102	Self-Study/Distance Learners	10/03/2020	15/03/2020	06:00pm
	BOG Meeting	Board Members	27/03/2020	27/03/2020	03:00pm
	Self-Study/Distance Learners Lecture	Self-Study/Distance Learners	27/03/2020	27/03/2020	09:00am
	Training & QA Meeting	Training Staff & BOG Chair	30/03/2020	30/03/2020	02:00pm
APR	Examinations (Final)	Invigilators & Students (SEPT-2019 Intake )	06/04/2020	09/04/2020	09:30am
	Short Break for Easter Holiday	Staff and Students	10/04/2020	19/04/2020	02:00pm
	Submission of Assignment No 103	Self-Study/Distance Learners	10/04/2020	15/04/2020	06:00pm
	Management Meeting	Top Management (Directors & HOD)	22/04/2020	22/04/2020	10:00am
	Self-Study/Distance Learners Lecture	Self-Study/Distance Learners	24/04/2020	24/04/2020	09:00am
MAY	Submission of Assignment No. 104	Self-Study/Distance Learners	10/05/2020	15/05/2020	06:00pm
	Continuous Assessment No S1-2	Trainers & Students (Reg. & W/End)	27/05/2020	30/05/2020	09:30am
	Results Release - April 2020 Exam	Management Team	28/05/2020	28/05/2020	12:00pm
	BOG Meeting	Board Members	29/05/2020	29/05/2020	03:00pm
	Self-Study/Distance Learners Lecture	Self-Study/Distance Learners	29/05/2020	29/05/2020	09:00am
JUN	Admission - JUN-2020 Intake	Staff and Prospective Students	01/06/2020	30/06/2020	08:30Aam
	Submission of Assignment No. 105	Self-Study/Distance Learners	10/06/2020	15/06/2020	06:00pm
	Self-Study/Distance Learners Lecture	Self-Study/Distance Learners	26/06/2020	26/06/2020	09:00am
JULY	Staff Meeting	All Staff members	06/07/2020	06/07/2020	02:00pm
	Training & QA Meeting	Training Staff & BOG Chair	07/07/2020	07/07/2020	02:00pm
	Students Meeting	Top Management, Trainers & Students	07/07/2020	07/07/2020	11:00am
	Submission of Assignment No 201	Self-Study/Distance Learners	10/07/2020	15/07/2020	06:00pm
	Examinations (Final)	Invigilators & Students (JAN-2020 Intake )	15/07/2020	18/07/2020	09:30am
	Short Break for President Holiday	Staff and Students	18/07/2020	26/07/2020	02:00pm
	Management Meeting	Top Management (Directors & HOD)	29/07/2020	29/07/2020	10:00am
	BOG Meeting	Board Members	31/07/2020	31/07/2020	03:00pm
	Self-Study/Distance Learners Lecture	Self-Study/Distance Learners	31/07/2020	31/07/2020	09:00am
AUG	Submission of Assignment No 202	Self-Study/Distance Learners	10/08/2020	15/08/2020	06:00pm
	Training & QA Meeting	Training Staff & BOG Chair	18/08/2020	18/08/2020	02:00pm
	Continuous Assessment No S2-1	Trainers & Students (Reg. & W/End)	26/08/2020	29/08/2020	09:03am
	Results Release - July 2020 Exam	Management Team	28/08/2020	28/08/2020	1200pm
	Self-Study/Distance Learners Lecture	Self-Study/Distance Learners	28/08/2020	28/08/2020	09:00am
SEPT	Submission of Assignment No 203	Self-Study/Distance Learners	10/09/2020	15/09/2020	06:00pm
	Training & QA Meeting	Training Staff & BOG Chair	15/09/2020	15/09/2020	02:00pm
	Students Meeting	Top Management, Trainers & Students	15/09/2020	15/09/2020	11:00am
	Examinations (Final)	Invigilators & Students (MAR-2020 Intake )	24/09/2020	29/09/2020	09:30am
	BOG Meeting	Board Members	25/09/2020	25/09/2020	03:00pm
	Self-Study/Distance Learners Lecture	Self-Study/Distance Learners	25/09/2020	25/09/2020	09:00am
	Short Break for Independence Holiday	Staff and Students	29/09/2020	04/10/2020	02:00pm
OCT	Training & QA Meeting	Training Staff & BOG Chair	08/10/2020	08/10/2020	02:00pm
	Submission of Assignment No 204	Self-Study/Distance Learners	10/10/2020	15/10/2020	06:00pm
	Self-Study/Distance Learners Lecture	Self-Study/Distance Learners	30/10/2020	30/10/2020	09:00am
NOV	Continuous Assessment No S2-2	Trainers & Students (Reg. & W/End)	04/11/2020	07/11/2020	09:00am
	Submission of Assignment No 205	Self-Study/Distance Learners	10/11/2020	15/11/2020	06:00pm
	Results Release - Sept 2020 Exams	Management Team	15/11/2020	15/11/2020	12:00pm
	BOG Meeting	Board Members	27/11/2020	27/11/2020	02:00pm
	Self-Study/Distance Learners Lecture	Self-Study/Distance Learners	27/11/2020	27/11/2020	09:00am
DEC	Training & QA Meeting	Training Staff & BOG Chair	14/12/2020	14/12/2020	02:00pm
DEC	Examinations (Final)	Invig. & Students (JUNE2020 Intake)	15/12/2020	18/12/2020	09:30am
DEC	Closing for End-Year 2020	Staff and Students	22/12/2020	11/01/2021	02:00pm